

Date: 09.03.2024

### General Notification

All teachers are hereby requested to cover the following points for discussion in the **Students' Induction Programme & Students' Mentoring Programme** for the BPEd and MPEd Sem-4 students on 12.03.2024 at Seminar Hall on 12.00 PM onwards. Teacher may use ppt for this purpose to present her/his communication and credence.

Points to be discussed by the teacher:

1. Theory Subjects –Papers & Code: Units to be covered by her/him. Availability of study materials for those units at library, on web-sources and by teacher's notes/tutorials (both for BPEd and MPEd).
2. Instruction about continues internal assessment (monthly basis) and Assignment submission.
3. Practical Papers & Code: Units to be covered, special instruction to the students for those practical classes, students' responsibility (specially for specialization paper, both for BPEd and MPEd).
4. Provide proper instruction for Lab-practical (what are the topics to be taught and how they prepare the practical copy book for final exam).
5. Suggestions for better preparation for the practical and theory exam to achieve higher grade.
6. Dissertation paper regarding-
  - (i) Ask every students under your supervision to speak on the progress they made till date;
  - (ii) Judge whether the advancement is satisfactory or not.
  - (iii) Identify their problem regarding the non-advancement and take appropriate action.
  - (iv) Suggest them the right steps for further progress.
  - (v) Instruct them to prepare the progress report for presentation with a ppt on 9<sup>th</sup> April 2024.
7. Any other matter which is not covered above but essential for this programme.

All teachers are requested to prepare a **Mentor-Mentee report** and submit it to the IQAC coordinator by 18.03.2024. The IQAC Coordinator is requested to prepare an overall **Report** on this students' induction programme to use it in the SSR for the NAAC.

Sd/-  
**Principal**  
**State Institute of Physical Education for Women**  
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